



AGENDA
Public Records Board
March 7, 2016
1:00pm – 3:30pm
Legislative Audit Bureau
Cattanach Training Room, 4th Floor
22 East Mifflin Street
Madison, WI 53703

1. Call to Order (Blessing)
2. Approval of November 16, 2015 and January 11, 2016 Meeting Minutes*
3. Comments from Chair – Priorities for the Year Ahead
4. Committee Reports
 - a. Records Management Committee (Naab)*
 - i. Review of Records Retention Disposition Authorizations (RDAs) on First Quarter 2016 Public Records Board Record Series (PRB) Index (<http://publicrecordsboard.wi.gov/docview.asp?docid=27275&locid=165>)
 - 61 RDAs from 9 state agencies
 - 12 RDAs from 6 counties and local governments
 - 82 RDAs from the University of Wisconsin
 - 0 RDAs from the General Records Schedules
 - ii. Functional Records Schedule: Review of newly developed functional schedule form
 - iii. Discussion of Format Changes to Quarterly PRB Records Series Indexes to Provide More Clarity
5. Other Business
 - a. Annual election of Public Records Board officers*
6. Adjourn

* Items scheduled for Board action. The Board may also take action on other agenda items as appropriate.

**Public Records Board
First Quarter 2016
Records Series Index**

Preliminary Review by the Records Management
Committee on February 9, 2016

**Pending Approval by the
Public Records Board
on March 7, 2016**

Agency Name						
Division #	Division Name					
Index #	RDA #	RDA Title		Request	Retention	Disposition
115-AGRICULTURE, TRADE & CONSUMER PROTECTION						
1	00350000	VETERINARIAN EXAMINING BOARD (VEB) DISCIPLINARY / FORMAL HEARING CASE FILES		New	EVT+10	DEST
		Disposition changed to Destroy Confidential				
		Confidential citation clarified				
2	00351000	VEB CREDENTIAL CASE FILES		New	EVT+5	DEST
		Confidential citation clarified				
3	00352000	INCOMPLETE, WITHDRAWN LICENSING CASE FILES - VEB		New	EVT+4	DEST
155-PUBLIC SERVICE COMMISSION (PSC)						
/155R/	PSC-RAILROADS, OFFICE OF THE COMMISSIONER					
4	00037000	SIGNAL MAINTENANCE REPORTS		New	CR+7	DEST
245-WISCONSIN HISTORICAL SOCIETY (WHS)						
5	00188000	PUBLIC LANDS PERMITS		New	PERM	PERM
285A-UNIVERSITY OF WISCONSIN MADISON						
6	34001859	INVENTION AND PATENT PARTICIPATION AGREEMENTS		New	CR+50	UW-TRANS
7	EHS00001.	SAFETY DATA SHEETS (SDS)		New	EVT+30	DEST
8	EHS00002.	TOXIC SUBSTANCE / HAZARDOUS MATERIAL INFORMATION LIST		New	EVT+30	DEST
9	EHS00003.	ENVIRONMANT, HEALTH, & SAFETY (EHS) - INTERNAL WORKPLACE SAFETY INSPECTIONS		New	EVT+7	DEST
10	EHS00004.	EHS - COMPLIANCE WORKPLACE SAFETY INSPECTIONS		New	EVT+7	DEST
11	EHS00005.	INDUSTRIAL AND CHEMICAL HYGIENE PLANS AND SUPPORTING DOCUMENTS AND REPORTS		New	EVT+30	DEST
12	EHS00006.	EHS - GENERAL SAFETY REPORTS, ISSUES, COMPLAINTS AND INQUIRIES RECEIVED / GENERATED BY SAFETY STAFF		New	EVT+3	DEST
		Misspelling corrected in description.				
13	EHS00007.	EHS - AIR COMPLIANCE RECORDS		New	EVT+7	DEST
14	EHS00008.	EHS - HAZARDOUS WASTE MANIFESTS WITH RELATED TRANSPORTATION AND DISPOSAL RECORDS		New	EVT+3	DEST
15	EHS00009.	EHS - HAZARDOUS MATERIALS SHIPPING PAPERS		New	EVT+3	DEST
16	EHS00010.	EHS - PCB (POLYCHLORINATED BIPHENYL) RECORDS		New	EVT+7	DEST
17	EHS00011.	EHS - HAZARDOUS MATERIALS REGULATIONS TRAINING RECORDS		New	EVT+0/3	DEST

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18	EHS00012.	EHS - RADIOACTIVE MATERIALS / RADIATION - ACADEMIC AND RESEARCH		New	CR+3	DEST
19	EHS00013.	EHS - RADIOACTIVE MATERIALS / RADIATION - RECORDS OF TEST FOR LEAKAGE OR CONTAMINATION		New	CR+5	DEST
20	EHS00014.	EHS - RADIOACTIVE MATERIALS / RADIATION - MEDICAL USE		New	CR+3	DEST
21	EHS00015.	EHS - RADIOACTIVE MATERIALS / RADIATION - RADIATION PROTECTION PROGRAM CHANGES		New	CR+5	DEST
22	EHS00016.	EHS - RADIOACTIVE MATERIALS / RADIATION - RADIATION TRAINING		New	EVT+3	DEST
23	EHS00017.	EHS - RADIOACTIVE MATERIALS / RADIATION - RADIATION REVIEW OR APPROVAL CHANGES		New	EVT+3	DEST
24	EHS00018.	EHS - RADIOACTIVE MATERIALS / RADIATION - RADIATION SURVEY AND TESTS INSPECTIONS		New	CR+3	DEST
25	EHS00019.	EHS - RADIOACTIVE MATERIALS / RADIATION - RADIATION - MALFUNCTION REPORTS FOR ITEMS OF INCREASED CONTROL		New	EVT+3	DEST
26	EHS00020.	EHS - RADIOACTIVE MATERIALS / RADIATION - DEVICE RECEIPT AND DISPOSITION RECORDS FOR ITEMS OF INCREASED CONTROL		New	EVT+3	DEST
27	EHS00021.	EHS - DOSIMETRY RECORDS		New	EVT+0	DEST
28	EHS00022.	EHS - CLEAN WATER ACT COMPLIANCE RECORDS		New	EVT+7	DEST
29	EHS00023.	EHS - ASBESTOS AND HAZARDOUS MATERIAL AND ENVIRONMENTAL REMEDIATION CASE FILE		New	EVT+5	DEST
30	EHS00024.	EHS - HEALTH, SAFETY OR FIRE CODE COMPLIANCE RECORDS INCLUDING VARIANCES		New	EVT+7	DEST
31	EHS00025.	EHS - BIOLOGICAL SAFETY DOCUMENTS PROTOCOL REGISTRATION RECORDS		New	EVT+7	DEST
/022035/	OFFICE OF HUMAN RESOURCES (OHR) - EMPLOYEE SERVICES - INTERNATIONAL FACULTY AND STAFF SERVICES (IFSS)					
32	02001865	H-1B AND E-3 LABOR CONDITION APPLICATIONS (LCA) PUBLIC ACCESS FILES		New	EVT+1	DEST
33	02001866	PERM = PROGRAM ELECTRONIC REVIEW MANAGEMENT (ALSO REFERRED TO AS "LABOR CERTIFICATION")		New	EVT+5	DEST
34	02001867	H-1B, TN, E-3, O1, AND J1 FILES (APART FROM THE ABOVE LCA, WHEN APPLICABLE)		New	EVT+3	DEST
35	02001868	PR (PERMANENT RESIDENCY) FILES (APART FROM THE ABOVE PERM FILES, WHEN APPLICABLE)		New	EVT+5	DEST
/348710/	VICE CHANCELLOR FOR RESEARCH & GRADUATE EDUCATION (VCRGE) - WAISMAN CENTER - EARLY CHILDHOOD CENTER					
		Access Requirements, page 6, citations corrected				
36	34001886	WAISMAN EARLY CHILDHOOD PROGRAM - CHILDREN CASE FILES		New	EVT+3	DEST
		Citations corrected in description				
37	34001887	WAISMAN EARLY CHILDHOOD PROGRAM - REPORTING AND DOCUMENTATION RECORDS FOR THE DEPARTMENT OF CHILDREN & FAMILIES (DCF)		New	EVT+10	DEST
38	34001888	WAISMAN EARLY CHILDHOOD PROGRAM - STAFF RECORDS		New	EVT+5	DEST

Public Records Board
First Quarter 2016
Records Series Index

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	39	34001889	WAISMAN EARLY CHILDHOOD PROGRAM - STAFF DEVELOPMENT AND TRAINING RECORDS	New	EVT+5	DEST
	40	34001890	WAISMAN EARLY CHILDHOOD PROGRAM - STAFF MEETINGS AND AGENDAS	New	CR+10	UW-TRANS
/525010/		WISCONSIN STATE LAB OF HYGIENE (WSLH) - WISCONSIN OCCUPATIONAL HEALTH LABORATORY (WOHL)				
	41	52001869	WOHL CUSTOMER / LAB REPORTS, CASE BASIS AND OSHA 21 D CONSULTATION PROGRAM	New	EVT+10	DEST
	42	52001870	WOHL ANALYSIS DOCUMENTATION - METALS	New	EVT+10	DEST
	43	52001871	WOHL QUALITY ASSURANCE RECORDS	New	EVT+10	DEST
	44	52001872	WOHL SAMPLE DATA RECORDS	New	EVT+30	DEST
	45	52001873	WOHL COMPANY FILE DATA SET	New	EVT+0	DEST
	46	52001874	WOHL SUBSTANCE FILE DATA SET	New	CR+30	DEST
	47	52001875	WOHL QUALITY CONTROL (QC) SAMPLE AND (QC) LIMIT FILES	New	CR+30	DEST
	48	52001876	WOHL CHEMSTATION FILES	New	CR+3	DEST
	49	52001877	WOHL COVER LETTER FILES	New	CR+5	DEST
	50	52001878	WOHL ANALYTICAL METHODS FILE	New	CR+30	DEST
	51	52001879	WOHL ANALYTICAL AND QUALITY CONTROL REPORTS	New	CR+10	DEST
	52	52001880	WOHL LABORATORY NOTEBOOKS	New	CR+30	DEST
	53	52001881	WOHL PERSONNEL TRAINING AND COMPETENCY RECORDS	New	EVT+10	DEST
	54	52001882	WOHL PROFICIENCY RESULTS	New	EVT+10	DEST
	55	52001883	WOHL INSTRUMENT MAINTENANCE MANUALS	New	EVT+3	DEST
	56	52001884	WOHL LABORATORY POLICIES, STANDARD OPERATING PROCEDURES (SOP), AND OTHER DOCUMENTATION REQUIRED BY ACCREDITATION PROCESS	New	EVT+10	DEST
	57	52001885	WOHL CONTRACTS	New	EVT+3	DEST
/530295/		SCHOOL OF MEDICINE & PUBLIC HEALTH (SMPH) - WISCONSIN - STUDENT PROGRAMS				
	58	53001863	WISCONSIN AREA HEALTH EDUCATION CENTERS (AHEC) - STUDENT APPLICATIONS ACCEPTED AND NOT ACCEPTED	New	EVT+3	DEST
/531400/		SMPH - WISCONSIN ALZHEIMER'S INSTITUTE (WAI)				
	59	53001864	WAI CLINICAL STUDIES, AND PARTICIPANT STUDY RESEARCH RECORDS	New	EVT+75	DEST

285F-UNIVERSITY OF WISCONSIN OSHKOSH						
	60	00110000	STUDENT ORGANIZATION RECOGNITION FILES	New	EVT+4	TRANS OTHER
	61	00111000	RESOLUTIONS	New	EVT+4	TRANS OTHER
	62	00112000	JUDICIARY COMMITTEE RECORDS	New	EVT+4	TRANS OTHER
	63	00113000	PHOTOGRAPHS	New	EVT+2	TRANS OTHER

Public Records Board
First Quarter 2016
Records Series Index

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285K-UNIVERSITY OF WISCONSIN STEVENS POINT						
/285K/020/	STUDENT AFFAIRS					
64	00125000	STUDENT MISCONDUCT / DISCIPLINARY FILES		Amendment	EVT+7	DEST

285N-UNIVERSITY OF WISCONSIN WHITEWATER						
65	00100000	CHILDREN'S CASE FILES		New	EVT+10	DEST
		Misspelling corrected in description.				
		"Closed" changed to "confidential" in description				

285T-UNIVERSITY OF WISCONSIN EXTENSION						
/453530/	BROADBAND AND E-COMMERCE					
66	00118000	GRANT DOCUMENTATION, FEDERAL, BROADBAND		New	EVT+23	DEST

285W-UNIVERSITY OF WISCONSIN SYSTEM ADMINISTRATION						
67	UWPAY001.	EMPLOYEE TIME RECORDS (ACADEMIC AND UNIVERSITY STAFF)		New	EVT+6	DEST
68	UWPAY002.	TIME AND LABOR ADMINISTRATIVE REPORTS		New	CR+1	DEST
69	UWPAY003.	EMPLOYEE EARNINGS STATEMENT AND LEAVE BALANCES AND LEAVE ACTIVITY SUMMARY REPORTING		New	EVT+15	DEST
70	UWPAY004.	LEAVE ACTIVITY SUMMARY REPORTS - INSTITUTION		New	CR+15	DEST
71	UWPAY005.	LEAVE OF ABSENCE REQUEST FORMS		New	CR+5	DEST
72	UWPAY006.	LEAVE OF ABSCENCE REPORTS		New	CR+15	DEST
73	UWPAY007.	UW-SYSTEM LEAVE PLAN TYPES		New	EVT+0	DEST
74	UWPAY008.	PAYROLL REGISTERS AND VOUCHERS		New	FIS+6	DEST
75	UWPAY009.	GRANISHMENT RECORDS		New	EVT+6	DEST
76	UWPAY010.	TAX WITHHOLDING REPORTING FILES		New	CR+5	DEST
77	UWPAY011.	UNEMPLOYMENT COMPENSATION REPORT TO DEPARTMENT OF WORKFORCE DEVELOPMENT		New	CR+5	DEST
78	UWPAY012.	COBRA RELATED RECORDS		New	EVT+5	DEST
79	UWPAY013.	EMPLOYEE PAYROLL CASE FILE - INSTITUTIONAL		New	EVT+50	DEST
80	UWPAY014.	EMPLOYEE-EMPLOYEE TRUST FUNDS (ETF) / BENEFITS CASE FILE - INSTITUTION		New	EVT+5	DEST
81	UWPAY015.	ANNUAL BENEFIT STATEMENTS / BENEFIT REPORTS		New	EVT+5	DEST
82	UWPAY016.	SUMMARY REPORTS OF BENEFITS PROGRAMS PROVIDED TO ETF		New	CR+7	DEST
83	UWPAY017.	WISCONSIN RETIREMENT SYSTEM REPORTING (WRS)		New	CR+15	DEST
84	UWPAY018.	TAX SHELTERED ANNUITY (TSA) - TSA MULTIPLE ENROLLMENTS REPORTS		New	CR+5	DEST

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First Quarter 2016
Records Series Index

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85	UWPAY019.	PAYROLL ACCOUNTING AND BENEFIT REPORTS AND TRANSFERS		New	CR+5	DEST
86	UWPAY020.	CORE PAYROLL HISTORY DATA		New	CR+50	DEST
87	UWPAY021.	SYSTEM-WIDE TAX SUMMARY		New	EVT+7	UW-TRANS

395-TRANSPORTATION						
/000/	DIVISION OF TRANSPORTATION INVESTMENT MANAGEMENT (DTIM) - AERONAUTICS					
	88	00170000	MUNICIPAL AIRPORT FILE	Extension	CR+20	DEST
	89	00171000	LOCAL AIRPORT IMPROVEMENT PETITION FILE	Extension	EVT+15	DEST
	90	00172000	COMPREHENSIVE MASTER AIRPORT PLANNING PROJECTS	Extension	EVT+0	DEST
	91	00173000	AIRPORT PROJECT FILE	Extension	EVT+20	DEST
	92	00174000	AIRPORT CONSTRUCTION PLANS	Extension	EVT+70	DEST
	93	00174A00.	AIRPORT CONSTRUCTION PLANS	Extension	PERM	PERM
	94	00175000	AIRPORT FEDERAL SURPLUS PROPERTY FILE	Extension	EVT+5	DEST
	95	00176000	AIRSPACE OBSTRUCTION & PERMIT FILE	Extension	EVT+3	DEST
	96	00178000	AIRCRAFT REGISTRATION-APPLICATION FILE	Extension	EVT+0	DEST
	97	00178A00.	AIRCRAFT REGISTRATION FILE	Extension	EVT+5	DEST
	98	00178B00.	AIRCRAFT REGISTRATION-RENEWAL FILE	Extension	EVT+1	DEST
	99	00179000	AVIATION EDUCATION FILE	Extension	EVT+4	DEST
	100	00623000	PRIVATE AIRPORT FILES	Extension	PERM	PERM
	101	00627000	AIRPORT SAFETY DATA INSPECTION FILES (5010 PROGRAM)	Extension	EVT+1	DEST
	102	00665000	AIRPORT SPECIAL PROJECT FILES	Extension	EVT+15	DEST
	103	00666000	SUBJECT FILES	Extension	CR+2	DEST
/038/	DTIM - LOCAL ROADS & FINANCE					
	104	00456000	CONGESTION MITIGATION & AIR QUALITY IMPROVEMENT PROGRAM (CMAQ)	Extension	EVT+3	DEST
	105	00604000	STATE TRANSPORTATION PROGRAM (STP) URBAN & RURAL, LOCAL BRIDGE, HIGH COST LOCAL BRIDGE	Extension	EVT+6	DEST
	106	00605000	CMAQ/TRANSPORTATION ENHANCEMENTS/STP-DISCRETIONARY PROGRAMS	Extension	EVT+6	DEST
	107	00606000	GENERAL TRANSPORTATION AIDS & CONNECTING HIGHWAY AIDS FILE	Extension	CR+8	DEST
	108	00607000	OTHER TRANSPORTATION AIDS PROGRAMS (FLOOD DAMAGE / COUNTY / FOREST ROADS / LIFT BRIDGE / EXPRESSWAY POLICING) FILE	Extension	CR+8	DEST
	109	00608000	LOCAL ROADS AND STREETS COUNCIL FILE	Extension	CR+8	DEST
/125/	DIVISION OF STATE PATROL (DSP) - TRANSPORTATION SAFETY					
	110	00530000	MOTORCYCLIST SAFETY PROGRAM RECORDS	New	EVT+4	DEST
			Description clarified regarding retention of grant records			
	111	00534000	MOTOR VEHICLE CRASH DATA	New	EVT+4	DEST

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Records Series Index**

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	112	00537000	SUBMISSION FILES FOR FATALITY ANALYSIS REPORTING SYSTEM (FARS)	New	EVT+4	DEST
			Description clarified to accurately reflect the retention			
	113	00538000	WISE GRANTS SYSTEM SUMMARY AND DETAILED DATA	New	EVT+4	DEST
			Description clarified regarding retention of grant records			
	114	00539000	ANALYSIS AND OUTREACH RECORDS	New	EVT+4	DEST
	115	00543000	BUREAU OF TRANSPORTATION SAFETY (BOTS) POLICY AND PROCEDURE MANUALS	New	EVT+4	DEST
			Withdrawn by Agency to be superseded by ADM00023			
	116	00596000	HIGHWAY SAFETY PLAN AND ANNUAL REPORT FILE	Amendment	EVT+4	SHSW
	117	00656000	STATISTICAL DIGESTS	Amendment	EVT+4	DEST
/300/		STATE PATROL				
	118	00027000	BREATH ALCOHOL INSTRUMENT OPERATOR CERTIFICATION AND RE-CERTIFICATION FILES	Amendment	EVT+7	DEST
	119	00030000	EVIDENTIAL BREATH ALCOHOL INSTRUMENT, ALCOHOL SIMULATOR SOLUTION AND DRY GAS CERTIFICATION REPORTS	Amendment	EVT+7	DEST
	120	00032000	BREATH TEST INSTRUMENT OPERATOR ROSTERS	Amendment	EVT+1	DEST
			Description clarified to accurately reflect the retention			
	121	00067000	CHEMICAL TEST DATABASE DETAILED DATA	New	EVT+7	DEST
	122	00072000	CHEMICAL TEST REFUSAL RECORDS	New	EVT+0/1	DEST
	123	00073000	IGNITION INTERLOCK DEVICE (IID) APPROVAL RECORDS	New	EVT+7	DEST
/832/		DIVISION OF BUSINESS MANAGEMENT (DBM) - RISK & SAFETY MANAGEMENT				
	124	00130000	HIGHWAY PROPERTY DAMAGE CLAIMS FILES	Amendment	EVT+4	DEST
	125	00130A00.	HIGHWAY PROPERTY DAMAGE CLAIMS FILES - SOURCE DOCUMENTS	New	EVT+0/1	DEST
	126	00130B00.	DAMAGE CLAIMS CUSTOMER INFORMATION CONTROL SYSTEM (CICS) - CLAIMS DETAIL DATA	New	EVT+4	DEST

410-CORRECTIONS						
		Program Description, page 1, added the word "providing" to the first paragraph				
		Watermark "DRAFT" removed from document				
127	00084000	MENUS - INSTITUTION, FACILITIES, AND SCHOOLS		Amendment	FIS+4	DEST
128	00085000	FOOD MANAGEMENT CORRESPONDENCE FILE		Amendment	CR+3	DEST
129	00159000	OFFENDER / INMATE / JUVENILE DIET RECORDS		New	EVT+7	DEST
130	00183000	FOOD SERVICE STAFFING RECORDS		New	EVT+7	DEST
131	00190000	FOOD MANAGEMENT COST, MENU, NUTRITION, AND MEAL PATTERNS INPUT AND OUTPUT		Amendment	CR+7	DEST

Public Records Board
First Quarter 2016
Records Series Index

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132	00191000	CHILD NUTRITION FOOD PROGRAM RECORDS Description: Replaced last sentence in CONTENT section, "The School Lunch Program is administered by the Federal Government" with "The School Lunch Program is administered by Department of Public Instruction (DPI) on behalf of the Federal Government. These include the After School Snack Program, School Breakfast Program, and Child Nutrition Programs."	Amendment	CR+7	DEST
133	00195000	LOGS BOOKS - FOOD SERVICES Added "logs" to the title	Amendment	CR+7	DEST
134	00196000	INVENTORY - SHARPS, DISHWARE, AND UTENSILS	Amendment	CR+0/6	DEST
135	00197000	FOOD SERVICE REPORTS AND WORKSHEETS Corrected spacing in title	Amendment	CR+3	DEST
136	00198000	SAFETY, SANITATION, AND SECURITY INSPECTIONS, CHECKLISTS OR LOGS Description: added form DOC-1838 Cottage Temp Changed form DOC-2171A title to "De-Centralized Daily Food & Equipment Temperature Log" from "De-Central Daily Food & Equipment Temp Log"	Amendment	EVT+3	DEST
137	00191A00.	FEDERAL AND STATE FOOD PROGRAM INPUTS AND OUTPUTS	Amendment	CR+7	DEST
455-JUSTICE					
138	00014A00.	CASE FILES - SPECIAL LONG TERM CIVIL Disposition changed to Transfer to State Archives	New	EVT+75	SHSW
/101/	CIVIL LITIGATION				
139	00007000	FORMAL OPINIONS	Amendment	EVT+10	SHSW
485-VETERANS AFFAIRS					
/003/	DIVISION OF VETERANS HOMES				
140	00145000	PHARMACY RECORDS: MEDICARE PART D	New	CR+10	DEST
505F-HEARINGS & APPEALS					
/407/	HEARINGS & APPEALS				
141	00101000	WORK / FAMILY SERVICES CASES - CLOSED, NO HEARING	Amendment	EVT+3	DEST
142	00321000	WORK / FAMILY SERVICES HEARINGS	Amendment	EVT+7	DEST

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First Quarter 2016
Records Series Index**

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507-PUBLIC LANDS, BOARD OF COMMISSIONERS						
/507/	PUBLIC LANDS, BOARD OF COMM.					
143	00031000	COMMISSIONER MINUTES		Amendment	PERM	PERM

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Records Series Index**

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COUNTIES AND OTHER LOCAL UNITS OF GOVERNMENT

Wisconsin Stat. § 16.61(3)(e) allows, but does not require, the Board to establish a minimum retention period for any record of a local unit of government. To do so, the document submitted by the local government for Board review must be sufficiently clear for the Board to understand the nature of the document and the requested retention period. However, any Board approval is limited to the retention period and does not cover any other aspect of the documents submitted, such as any accompanying local ordinance.

COUNTIES					
/005/001/	BROWN COUNTY SHERIFF DEPARTMENT				
144	00123000	WISCONSIN MOTOR VEHICLE ACCIDENT REPORT - MV4000 & MV4000E	New	EVT+0	DEST
		Box 9, Retention, completed			
/067/	WAUKESHA COUNTY				
145	00123000	COUNTY-WIDE RETENTION SCHEDULES	Amendment	Various	Various
		WHS Notifications updated			

MUNICIPALITIES					
/013251/	MADISON, CITY OF				
146	GS000014.	AGENDAS AND MINUTES	Amendment	FIS+5	SHSW
147	GS000056.	LEGISLATION AND POLICY	New	PERM	PERM
	/77/ HEALTH				
148	PH000004.	FAMILY RECORDS (CLIENT HISTORY FILES)	Amendment	FIS+7	DEST
/036112/	VILLAGE OF CLEVELAND				
149	00123000	VILLAGE-WIDE RETENTION SCHEDULES	New	Various	Various
		WHS Notifications updated			
		Assessor Records, events changed			
/041251/	CITY OF MILWAUKEE				
150	00123000	CITY-WIDE RETENTION SCHEDULES	Amendment	Various	Various
/057146/	VILLAGE OF LAKE DELTON				
151	00123000	POLICE DEPARTMENT-WIDE RETENTION SCHEDULES	New	Various	Various
/069261/	CITY OF NEW LONDON				
152	00123000	CITY-WIDE RETENTION SCHEDULES	New	Various	Various
		WHS Notifications updated			

Public Records Board
First Quarter 2016
Records Series Index

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292- WISCONSIN TECHNICAL COLLEGE SYSTEM						
WISCONSIN INDIANHEAD TECHNICAL COLLEGE						
/292.16/320/		CONTINUING EDUCATION				
	153	CE000100.	EMERGENCY MEDICAL SERVICES (EMS), CRIMINAL JUSTICE & TRAFFIC SAFETY COURSE DOCUMENTS	New	EVT+5	DEST
	154	CE000300.	SERVICE CONTRACTS	New	EVT+7	DEST
	155	CE000500.	MOTORCYCLE SAFETY ADMINISTRATIVE DOCUMENTS	New	EVT+5	DEST

Status and Disposition Legend

New: Submission has not been reviewed before
Amendment: Submission has changes from previous version
Renewal: Submission has no changes from previous version
Extension: Sunset date extension request

DEST: Destroy or Destroy Confidential
SHSW: Transfer to Wisconsin Historical Society
UW-TRANS: Transfer to UW Archives
TRANS OTHER: Transfer as noted on submission
PERM: Retain Permanently